

## WVPEDTA RFP-TE-1-10 Addendum #1

### Item#1:

Replace the entire set of pricing sheets under Form G with the attached files. Pricing Forms in Microsoft Excel format have been provided for bidder's convenience. The only change is a clarification on Sheet 4-1 for the description of the calculation of maintenance costs. A complete replacement of the pricing sheets is provided for the bidder's convenience.

Name of files included as attachments to this Addendum:

WVPEDTA\_TollSystem\_RFP#TE-1-10\_PriceProposal\_Dec2009 Rev2.pdf

WVPEDTA\_TollSystem\_RFP#TE-1-10\_PriceProposal\_Dec2009 Rev2.xlsx

### Item #2:

Replace Section 5 of Form G in its entirety with the following. This portion of the instructions clarifies the calculation of monthly maintenance costs and was updated with minor wording clarifications to match the revised pricing sheets.

#### **5. Completion of In-lane Base and Optional Maintenance Services Summary Sheets 4, 4-1 and 4-2**

The Proposer's proposed total price for the In-lane Base and Optional Maintenance Services portion of the Contract shall be the aggregate of all costs included in Sheet 4. Sheet 4, Maintenance Services Cost Summary, covers all costs to be paid for by WVPEDTA to cover Maintenance services under the base (year 1) and optional (years 2-10) contract period.

To complete Sheets 4, 4-1 and 4-2 Proposers must do the following:

1. Begin with sheet 4-1 Back-up Base and Optional Maintenance Services Monthly Schedule of Other Direct Cost Items. In the columns provided under each cost element from Sheet 4, cost sub-components are listed. Space is provided for the Vendor to enter an additional sub-component in as much detail as space allows. If there are costs other than labor costs enter such unit quantities and unit costs. If the item is provided as a lump sum the quantity should be entered as 1. Include all hardware, components and materials and other direct, non-labor costs required for each price element. Total unit costs will be automatically calculated. The monthly labor costs associated with each of the line items is automatically calculated from the corresponding annual cost on Sheet 4-2 divided by 12.

The total monthly costs for each price element will then automatically be calculated and the summary will be shown in the appropriate line item on Sheet 4.

2. Sheet 4 is automatically populated from Sheet 4-1.
3. On Sheet 4-2, enter specific names for staff for Base and Optional Maintenance Services. Enter the specific labor rate (annual salary/2080 hours) for staff member in each applicable Year column and their number of hours for the Maintenance Services Work. Moving down the sheet, enter the names of any additional specific labor categories for all labor to be used for the base contract and the option years. Enter the number of hours for each labor category. Next, provide the labor rates and hours for the option years for staff and labor categories. The total labor dollars will be calculated for each staff person and labor category by year and a grand total will be calculated for the base contract and option years 2 through 10. The total annual cost for each year will be divided by 12 then the calculated monthly cost will automatically be shown in the appropriate line item on Sheet 4-1. Completion of Project Summary Sheet 1.

**Item #3:**

Vendor Inquiry Form was missing from the original RFP and is provided in the attached file. This is the form bidders should use to provide questions about the RFP prior to the close of the inquiry period.

Name of file included as attachment to this Addendum: Vendor Inquiry Form.doc

**Item #4:**

Under Section 1.19 on page 10, the “Vendor Notification of Selection and Begin Contract Negotiations” date is listed as 4/3/10, which is incorrect. The projected date is Friday, April 2, 2010.

**Item #5:**

Replace the entire first table in Section 4.3, page 18 with the following. The only change is to the page limit requirement for the Conformance Matrix. The Conformance Matrix is no longer part of the page limit requirements.

<b>Section</b>	<b>Page Limit Applies? (Y/N)</b>
Cover Page	No
Transmittal Form Letter	No
Table of Contents	No
<b>Section 1:</b> Executive Summary	Yes
<b>Section 2:</b> Glossary of Terms and Abbreviations	Yes
<b>Section 3:</b> Conformance Matrix	No*
<b>Section 4:</b> Approach to Scope of Work and Technical Requirements	Yes
<b>Section 5:</b> Project Schedule and Project Plan	Yes
<b>Section 6:</b> Approach to Maintenance and Warranty	Yes
<b>Section 7:</b> Corporate Qualifications and Demonstrated Experience (Forms within this section are included in the page count)	Yes
<b>Section 8:</b> Project Organization and Qualifications of Key Staff (Forms within this section are included in the page count)	No**
<b>Section 9:</b> Forms	No
<b>Attachment A:</b> Bill of Materials	No
<b>Attachment B:</b> Product Cut Sheets	No
<b>Attachment C:</b> Detailed Preliminary Schedule (Optional)	No

\* While the Conformance Matrix is omitted from the 100 page limit, the submission of the Conformance Matrix shall not exceed 25 pages, 8.5x11. This allows for additional pages if needed on top of the current 18 page format of the Conformance Matrix as-is. The font and style of the Conformance Matrix is exempt from the submission requirements, but font may not be reduced from the RFP format for legibility reasons.

\*\* Resumes are excluded from the 100 page limit, however resumes for key staff shall not exceed four (4) pages each and all other staff shall not exceed two (2) pages each.

**Item #6:**

Exhibit F Section 2.14.3.1 is clarified to state that the automated coin machines are to be replaced to match up with requirements in Section 2.14.5. Replace the entirety of Exhibit F Section 2.14.3.1 General Requirements with the following.

The Automated Lane Toll Collection System shall have the ability to collect tolls utilizing either ETC or coin payment. It is the intent of the Authority to reuse the existing AVI system. The existing Automatic Coin Machines (ACM) are to be replaced and replacement costs will need to be included in the price proposal. The Contractor shall integrate and interface to the existing AVI equipment and any other optionally retained existing equipment. The Toll Collection System VES equipment shall capture and save images of vehicles in accordance with Authority business rules to be further identified during design.

**Item #7:**

Replace the entire Section 4.1 in Exhibit F with the following:

**4.1 General Schedule Requirements**

The following table provides an estimated schedule for the project. Schedule requirements will be finalized in the final contract documents.

Event	Estimated Date
Notice to Proceed	May 3, 2010
Factory Acceptance Test Approved	March 31, 2011
Host, CSC, VPC and MOMS Installed	April 30, 2011
On-Site First Installation Test Approved	May 31, 2011
All systems Installed and Commissioning Approved	July 31, 2011
Project Acceptance	October 31, 2011